

Corporate Learning Course

LESSON PLAN

Command Introduction

DURATION: 20 Minutes

TEACHING METHOD: Lecture/Discussion

REFERENCES: Student Guide, **slide/transparencies summary (Instructor Guide page 89)**

TEACHING AIDS: Student guide, slide/transparencies presentation (available from director)

READING ASSIGNMENT: None

Lesson Objective:

Describe the duties and responsibilities of the wing commander.

Behavioral Objectives:

1. Distinguish between the duties of the wing commander with regard to his/her status as the leader of CAP's state activities and his corporate responsibility as a member of the National Board.
2. Summarize the wing staff's responsibility to the wing commander.
3. Identify the commander's expectations about the CLC.
4. Assess how information in the CLC can be used to improve the operation of their unit and wing.

LESSON STRATEGY:

This segment should be done by the Wing Commander or the Wing Vice-Commander. This is the commander's opportunity to set the tone both for this school and for wing senior training in general.

The teaching outline provides an introduction, outline of the main points, and conclusion which should be adapted as required to meet the needs of a particular wing. The points outlined in bold face must be covered, and those in plain face may be covered if the instructor feels the points are pertinent to their wing or there is extra time. We recommend that the lesson be personalized by the presenter to reflect the unique characteristics of the wing.

The comments should be brief, but meet the learning objectives. The suggested discussion points will provide a solid framework for the remainder of the course.

LESSON OUTLINE

MAIN POINTS

- I. The Wing Commander's roles as the state's commander (operational control) and as a corporate officer (policy maker).
- II. The wing staff's responsibility to the wing commander
- III. The wing commander's expectations about the Corporate Learning Course
- IV. Using the CLC to improve the operation of the student's units and the wing
- V. Air Force Core Values

Corporate Learning Course

TEACHING OUTLINE

Command Introduction

Lesson Objective: Describe the duties and responsibilities of the wing commander.

INTRODUCTION (Note: The presenter may either use the suggested introduction and conclusion below or to personalize the his/her introduction and conclusion to better fit the needs of the wing.)

ATTENTION: You have taken an important step in your CAP training today. By attending the CLC you will be able to contribute more effectively to not only your squadron, but to the wing as well.

MOTIVATION: The CLC will help you to understand wing operations and how squadron operations – your squadron – assist the wing to ensure that CAP services are delivered anytime, anywhere.

OVERVIEW: Before we get started, I want to explain to you what I do as the wing commander, because what I do directly and indirectly affects how you do your jobs. I want to talk to you for a moment about my roles – both in this state – and as a member of the National Board.

But more importantly, I want to talk to you about what I hope you will get from the Corporate Learning Course; and, how I would like you to apply what you will learn at your local squadron. I believe in the CLC, and I want to show you how important getting all you can out of CLC will help the wing at large.

BODY

MP I. The wing commander's roles as the state's commander (operational control) and as a corporate officer (policy maker)

- A. The role of the wing commander as the lead officer of all CAP units within the state**
 - 1. Commander over all subordinate units within the state and the wing staff**
 2. Responsible for the wing's safety program
 - 3. Responsible for the wing's accomplishment of CAP's missions (operational)**
 - 4. Primary representative to the state government**
 - a. Memorandums of agreement
 - b. State funding of CAP
 - c. General relationship with state agencies
- B. The role of the wing commander as the wing's representative to the National Board (policy maker)**

- 1. Voting member of the National Board – charged with establishing national CAP policy**
 - a. How this policy sometimes conflicts with wing's desires
 - b. The national program comes first
 - c. Etc.

MP II. The wing staff's responsibility to the wing commander

- A. The role of the wing staff in supporting the wing commander**
 - 1. They are the experts in vital areas**
 2. They administer the business of running the wing headquarters as a CAP unit
 3. They coordinate the functional areas of the wing with their counterparts in their subordinate units.

MP III. The wing commander's expectations about the Corporate Learning Course

- A. The commander's specific expectations about the CLC.**
 - 1. Who should attend**
 - 2. What should be learned**
 3. Etc.

MP IV. Using the CLC can be used to improve the operation of the students' units and the wing.

- A. The wing commander's expectations of how students will apply what they've learned at the unit level
- B. How the CLC curriculum will affect the relationships between students and wing staff.

MP V. Air Force Core Values

Air Force and CAP core values, and how the application of core values affect the operation of the wing.

CONCLUSION

SUMMARY: As you can see, my job entails a lot more than simply overseeing the squadrons in the wing. My job as the state's commander includes creating and maintaining relationships with many state agencies, and securing state funding to make wing operations less expensive for you. And my job as a National Board member means that, while I must be mindful of the needs of the wing as I work to shape CAP's national vision, I must always put the needs of CAP as a national organization first. When CAP nationally is strengthened, the wing will always benefit in the long run.

Finally, you can see just how important the CLC is, not just for your own development, but also to the operation of the wing. When you understand not only how the wing operates but why, you will be better equipped to work with the wing to accomplish our missions.

CLOSURE: Now you are ready to begin the Corporate Learning Course. What follows will be a very fast 12 hours over the next two days. Don't worry if you don't absorb everything; what you need to concentrate on is getting the most you can out of the course, always remembering that what you learn here is designed to help you as you begin to take on more responsible roles within your squadron and wing. Work together, share your experiences, and enjoy yourself. Good luck.